



COMBUILD BUILDING & CONSTRUCTIONS PTY LTD

PO BOX 1101, DOUBLE BAY, NSW 1360

ABN: 59 603 460 555 LIC: 313955C

Pre-Start Work Briefing

Stop and Review SWMS Before Work Commencement

Details of Work:	<p>Worksite Location:</p> <p>.....</p> <p>.....</p> <p>Scope of Work:</p> <p>.....</p> <p>.....</p> <p>Date:</p>
Supervisor:	<p>Name:</p> <p>Signature:</p> <p>Phone:</p>
Briefer:	<p>Name:</p> <p>Signature:</p> <p>Time of Briefing:</p> <p>Location of Briefing:</p>
First Aider:	<p>Name:</p> <p>First Aid Kit Location:</p> <p>.....</p> <p>.....</p>
Evacuation Point:	<p>Location:</p> <p>.....</p> <p>.....</p>



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Likely Weather Conditions:						
Fine	Cloudy	Overcast	Windy	Showers	Storms	Snow/sleet
Hazards identified	Risk (H, M or L)	Control Measures	Residual Risk (H, M or L)			

In addition to the review of the SWMS, the following pre-work discussion points may be relevant:			
Procedural Changes	Y/N	Potential incident/injuries	Y/N
Emergency Planning	Y/N	Plant and equipment	Y/N
PPE	Y/N	Pre-work inspection (e.g. trenches)	Y/N
Permits to Work	Y/N	Cranage and lifting	Y/N
Adjacent tasks/activities that could impact your work task/activity			
COMMENTS / CONCERNS / ISSUES / FEEDBACK			



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[illegible]